

shipsgo

Shipment Tracking Guideline

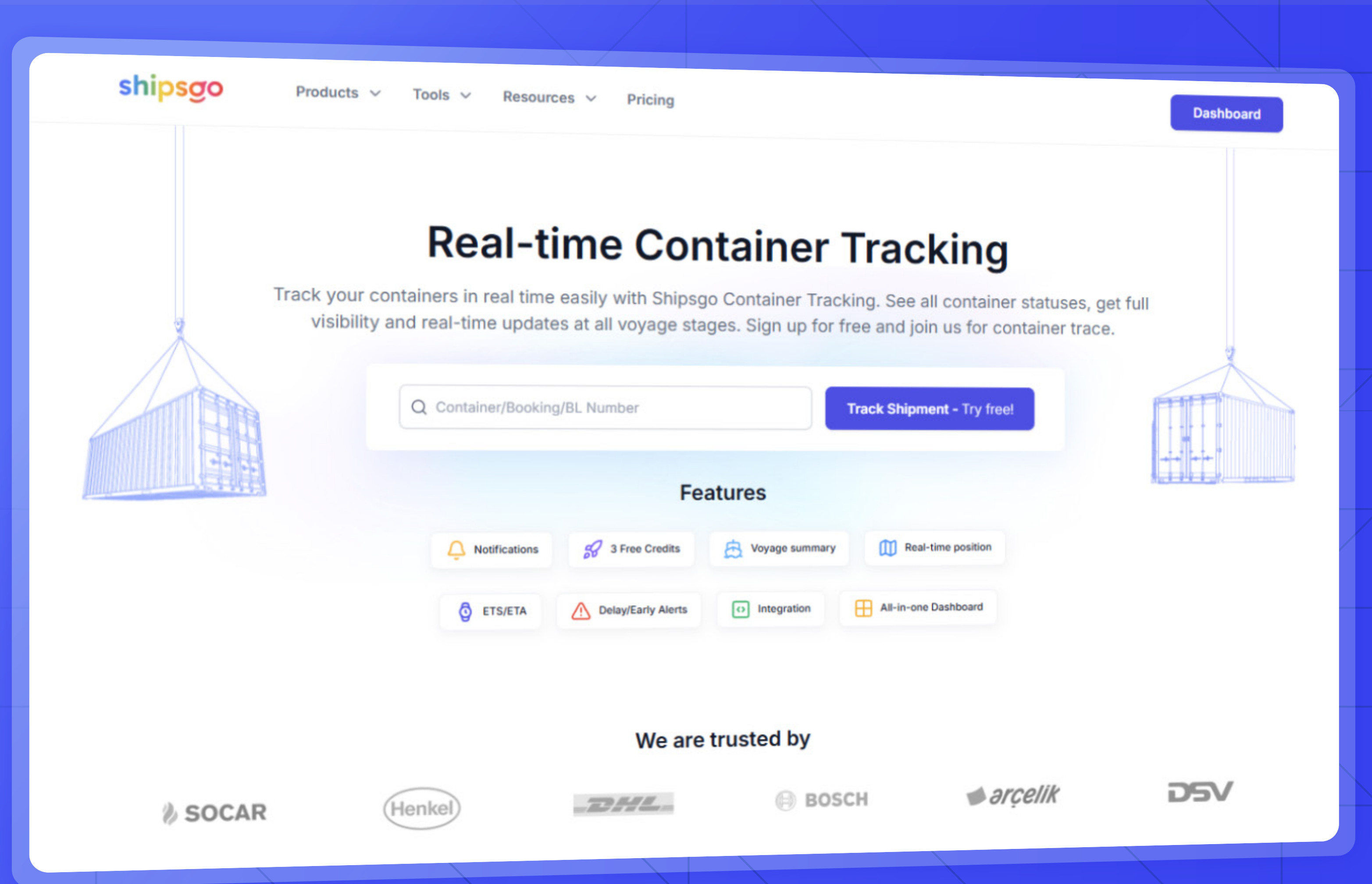


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Products Tools Resources Pricing

Real-time Container Tracking

Track your containers in real time easily with Shipsgo Container Tracking. See all container statuses, get full visibility and real-time updates at all voyage stages. Sign up for free and join us for container trace.

Container/Booking/BL Number

Track Shipment - Try free!

Features

Notifications

3 Free Credits

Voyage summary

Real-time position

ETS/ETA

Delay/Early Alerts

Integration

All-in-one Dashboard

We are trusted by

SOCAR

Henkel

DHL

BOSCH

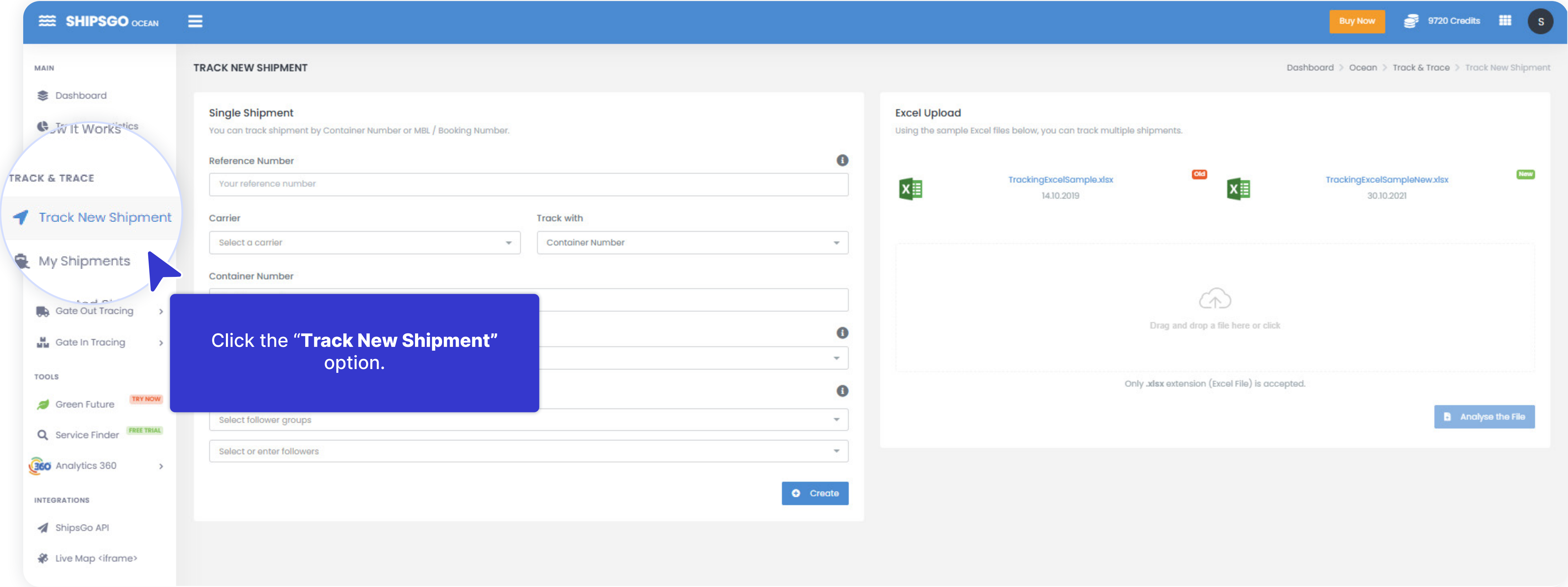
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Dashboard

Click "Dashboard" and enter your account with your username and password.

If you have any trouble logging in, please contact us by sending an e-mail to **support@shipsgo.com**



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TRACK NEW SHIPMENT

Single Shipment

You can track shipment by Container Number or MBL / Booking Number.

Reference Number

Your reference number

Track with

Container Number

Container Number

MBL / Booking Number

Carrier

Select a carrier

Container Number

Container number

Shipment's Tags

Select or enter tags

Shipment's Followers (Add Follower Group)

Select follower groups

Select or enter followers

Create

Excel Upload

Using the sample

TrackingExcelSample.xlsx

14.10.2019

TrackingExcelSampleNew.xlsx

30.10.2021

1

2

3

There are four different methods for tracking your shipments:

1. Container Tracking:

Please use this method only when you need to track single container. It consumes your one credit.

2. MBL/Booking Number Tracking:

When you'd like to track your shipments with a MBL or Booking number, you can use this method. It consumes your one credit only, regardless of the number of containers under the same MBL/Booking.

3. Tracking with Excel Upload:

When you'd like to track more than one shipment by the MBL/Booking and container number, you can use this method.

4. Tracking with API Integration:

You can easily integrate your system with the Shipsgo system to track your shipments automatically.



- **Container Tracking Method**
- MBL Tracking Method
- Tracking with Excel Upload

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Reference Number

Your reference number

Carrier

Select a carrier

Track with

Container Number

Container Number

MBL / Booking Number

Shipment's Tags

Select or enter tags

Shipment's Followers

Select follower groups

Select or enter followers

client@shipsgo.com

client1@gmail.com

client2@gmail.com

clientperson1@gmail.com

co-worker@example.com

customer-1@example.com

customer-2@example.com

Excel Upload

Using the sample Excel files below, you can track multiple shipments.

TrackingExcelSample.xlsx

14.10.2019

TrackingExcelSampleNew.xlsx

30.10.2021

1

2

3

You can reach the container tracking method through the "Track New Shipment" section.

1. Reference Number:

Your reference to remember or classify your shipments. You can enter any numbers/letters. Shipment Reference also will be the default title of your notification e-mails.

2. Shipment's Tags:

You can create new tags to further classify your shipments. After creation of your tags, you will be able to choose from the list as you wish. This way, you will be able to filter your shipments on your My Shipments page based on Tags as well.

3. Shipment's Followers:

You can enter e-mail addresses that you want notification e-mails to be sent, in addition to yours. You can enter as many addresses as you wish, no limit!

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Shipment Tracking Guideline

- Container Tracking Method
- **MBL Tracking Method**
- Tracking with Excel Upload

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TRACK NEW SHIPMENT

Single Shipment

You can track shipment by Container Number or MBL / Booking Number.

Reference Number

Your reference number

Container Number

Container number

MBL / Booking Number

Your master BL / Booking number

Track with

MBL / Booking Number

Container Number

MBL / Booking Number

Shipment's Followers

Select follower groups

Select or enter followers

Create

Excel Upload

Using the sample Excel files below, you can track multiple shipments.

TrackingExcelSample.xlsx

14.10.2019

TrackingExcelSampleNew.xlsx

30.10.2021

1

2

3

We highly recommend you to use the MBL/Booking number tracking method as much as possible. This way, you can track all your containers under the same MBL or Booking simultaneously with only one credit.

1. Reference Number:

Your reference to remember or classify your shipments. You can enter any numbers and letters. Reference number also will be the default title of your notification e-mails.

2. Please enter one container number

that is registered under your MBL or Booking. This will help us track your shipment way faster.

3. And finally, enter your MBL or Booking number.

- Container Tracking Method
- MBL Tracking Method
- **Tracking with Excel Upload**

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TRACK NEW SHIPMENT

Single Shipment

You can track shipment by Container Number or MBL / Booking Number.

Reference Number

Your reference number

Carrier

Select a carrier

Track with

MBL / Booking Number

MBL / Booking Number

Your master BL / Booking number

Container Number - Not Necessary

Container number

Shipment's Tags

Select or enter tags

Shipment's Followers

Select follower groups

Select or enter followers

Excel Upload

Using the sample

TrackingExcelSample.xlsx

14.10.2019

TrackingExcelSampleNew.xlsx

30.10.2021

1

2

Analyse the File

This is a method for tracking many shipments at once by uploading an **Excel File**. For using this method you need to download the pre-prepared excel file and fill it accordingly.

1. Upload the excel File by simply clicking the upload area or drag the file to the area.

2. Click **Analyse the File** to see if there is any inaccuracy in your file.



- Container Tracking Method
- MBL Tracking Method
- **Tracking with Excel Upload**

A1

✕

✓

f_x

Reference Number

	A	B	C	D	E	F
1	Reference Number	Shipment Followers	Container Number	Carrier Name	MBL / Booking Number	Shipment's Tag
2	Any Text, accepted	name1@shipsgo.com	TEST1234567	ACL		
3	Any Text, accepted	name2@shipsgo.com	TEST1234568	ACL		
4	Any Text, accepted	name3@shipsgo.com	TEST1234569		Only Master B/L Number Accepted	
5	Any Text, accepted	name4@shipsgo.com	TEST1234570			
6	Any Text, accepted	name5@shipsgo.com	TEST1234571		Only Master B/L Number Accepted	
7						
8						
9						
10						

Please follow the same steps of the **Container Tracking Method**.

1.If you want to track with Container Number, **the MBL / Booking Number field can be empty**.

2. If you want to track with the MBL / Booking Number, **the Container Number field can be empty**. But we recommend you enter one Container Number that is registered under your MBL or Booking.

3. The carrier name field is always mandatory; however, if you don't know the carrier name, you can choose **OTHERS** from the list in the Carriers column.

4. If you want any other person to receive tracking notifications for your shipment, you need to enter their e-mail address in the **Shipment's Followers** field.

When you want to enter more than one email address, please use a comma (,) in between the e-mail addresses.



- Container Tracking Method
- MBL Tracking Method
- **Tracking with Excel Upload**

You can delete the shipments that give an error by clicking the delete icon and continue by clicking **Upload Start**.

Or return to your excel file, check the information and correct the mistake. Upload the file again, and if all is good, continue by clicking **Upload Start**.

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Single Shipment

You can track shipment by Container Number or MBL / Booking Number.

Reference Number

Your reference number

Carrier

Select a carrier

Track with

MBL / Booking Number

Your master BL / Booking number

Container Number - Not Necessary

Container number

Shipment's Tags

Select or enter tags

Shipment's Followers (Add Follower Group)

Select follower groups

Select or enter followers

Create

Dashboard > Ocean > Track & Trace > Track New Shipment

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al files below, you can track multiple shipments.

TrackingExcelSample.xlsx 14.10.2019

TrackingExcelSampleNew.xlsx 30.10.2021

extension (Excel File) is accepted.

Analyse the File

Use Result

ests will be added.

4 invalid parameters were found.

	Container Number	MBL / Booking Number	Shipment's Followers	Carrier	Shipment's Tags
	TEST1234571	Only Master B/L Number Accepted	name5@shipsgo.com	No Data	
	TEST1234570	-	name4@shipsgo.com	No Data	
	TEST1234569	Only Master B/L Number Accepted	name3@shipsgo.com	ACL	
	TEST1234567	-	name1@shipsgo.com	ACL	
	TEST1234568	-	name2@shipsgo.com	ACL	

Upload Start

- Container Tracking Method
- MBL Tracking Method
- **Tracking with Excel Upload**

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TRACK NEW SHIPMENT

Single Shipment

You can track shipment by Container Number or MBL / Booking Number.

Reference Number

Your reference number

Carrier

Select a carrier

Track with

Container Number

Container Number

Container number

Shipment's Tags

Select or enter tags

Shipment's Followers (Add Follower Group)

Select follower groups

Select or enter followers

Excel Upload

Using the sample Excel files below, you can track multiple shipments.

TrackingExcelSample.xlsx

14.10.2019

Old

TrackingExcelSampleNew.xlsx

30.10.2021

New

XLSX

extension (Excel File) is accepted.

Analyse the File

Excel Analyse Result

2/2 tracking requests have been added.

#	Reference Number	Container Number	MBL / Booking Number	Shipment's Followers	Carrier	Shipment's Tags
✓	Any Text, accepted	TEST1234567	-	name1@shipsgo.com	ACL	
✓	Any Text, accepted	TEST1234568	-	name2@shipsgo.com	ACL	

100%

Upload Pause

You can **pause** uploading before completion.

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Dashboard > Ocean > Track & Trace > My Shipments

List of Shipments

You can view, edit, delete or export all shipments from the table below.

CreateExport to Excel 593Show Filters

Preview	Status	Carrier	CO ₂ Emission (Tons)	Reference	Shipment	POL	TD	POD	Tags	Created At
	New	ACL	-	Any Text, accepted	TEST03-4567	-	-	-	-	22/01/2025 14:17:41
				Any Text, accepted	TEST03-4567	-	-	-	-	22/01/2025 14:17:40
			20	A company 1234565	3676-4764 EAPL0000000	<div>ALIAGA (IZMIR) 14/01/2025</div>	<div>D</div>	<div>NEW YORK 01/02/2025</div>	<div>bananas</div>	15/01/2025 09:55:56
			98	TEST03-4567	134-2345678 SHIP-PI-16170	<div>ALIAGA (IZMIR) 17/01/2025</div>	<div>3</div>	<div>PUERTO QUETZAL 25/03/2025</div>	<div>bananas</div>	15/01/2025 09:55:04
			20	Purchase Order 123456	66666-4567890 12345678901	<div>NINGBO 02/12/2024</div>	<div>1</div>	<div>ALGER 30/01/2025</div>	<div>product name</div>	15/01/2025 09:54:23
				Any Text, accepted	TEST03-4567	-	-	-	-	09/01/2025 17:41:50
	Untracked	OTHERS	-	Any Text, accepted	TEST03-4567	-	-	-	<div>client a</div> <div>Apples</div>	09/01/2025 17:41:49

After a short period of time you and the other e-mail addresses that you have entered as “**shipment’s followers**” are going to receive notification e-mails containing all of the voyage data related to the shipments.

You can reach and manage all your shipments from “**My Shipments**” section of your dashboard.

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Shipment Tracking Guideline

- Live Map
- Add Filters
- Edit Reference & Delete Shipment
- Add Followers & Tags

1

Export to Excel 593

2

Filters

3

Show Filters

1. You can filter your shipments by using the **Show Filters** button.

2. There are **18 different filters** you can choose for filtering. You can add more than one filter or multiple parameters for each filter at once.

Then click on the outer (gray) space of the pop-up window, and the results will be listed automatically.

3. You can export your shipments in an excel format by using the **Export to Excel** button with or without filtering.

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Email C

List of Shipments

You can view, edit, delete or export all shipments from the table below.

Create

Preview

Status

Carrier

CO: Emiss

Reference

Shipment

POL

TD

POD

ACL

New

Change Filter

Carrier In ARKAS LINE MSC CMA CGM

Follower In customer-1@example.com customer-2@example.com

POL Country In Turkiye Austria

Any Text, accepted TEST1234568

Any Text, accepted TEST1234567

2.18

NANSHA 07/11/2024

ISTANBUL (AMBARLI)

TEST

24/12/2024 14:21:37

ALIAGA (IZMIR) 14/01/2025

NEW YORK 01/02/2025

bananas

15/01/2025 09:55:56

ALIAGA (IZMIR) 17/01/2025

PUERTO QUETZAL 25/03/2025

bananas

15/01/2025 09:55:04

NINGBO 02/12/2024

ALGER 30/01/2025

product name

15/01/2025 09:54:23

09/01/2025 17:41:50

09/01/2025 17:41:49

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You can view, edit, delete or export all shipments from the table below.

Create

1

Export to Excel593

Show Filters

Status	Carrier	Created At
New	ACL	22/01/2025 14:17:41
New	ACL	22/01/2025 14:17:40
Sailing	HAPAG LLOYD	15/01/2025 09:55:56
Sailing	MAERSK LINE	
Sailing	COSCO	
Untracked	ACL	
Untracked	OTHERS	
Discharged	ONE LINE	

Shipment #4575417

Reference: A company 12345678

Carrier: HAPAG LLOYD

Booking / MBL: 20764704

Container: FAKL302000

Status: Sailing

Created: 15/01/2025 09:55:56

SHIPSGO - DEMO (demo@shipsgo.com)

The estimated CO2 emission of this shipment voyage will be 120 tons.

MOVEMENTS

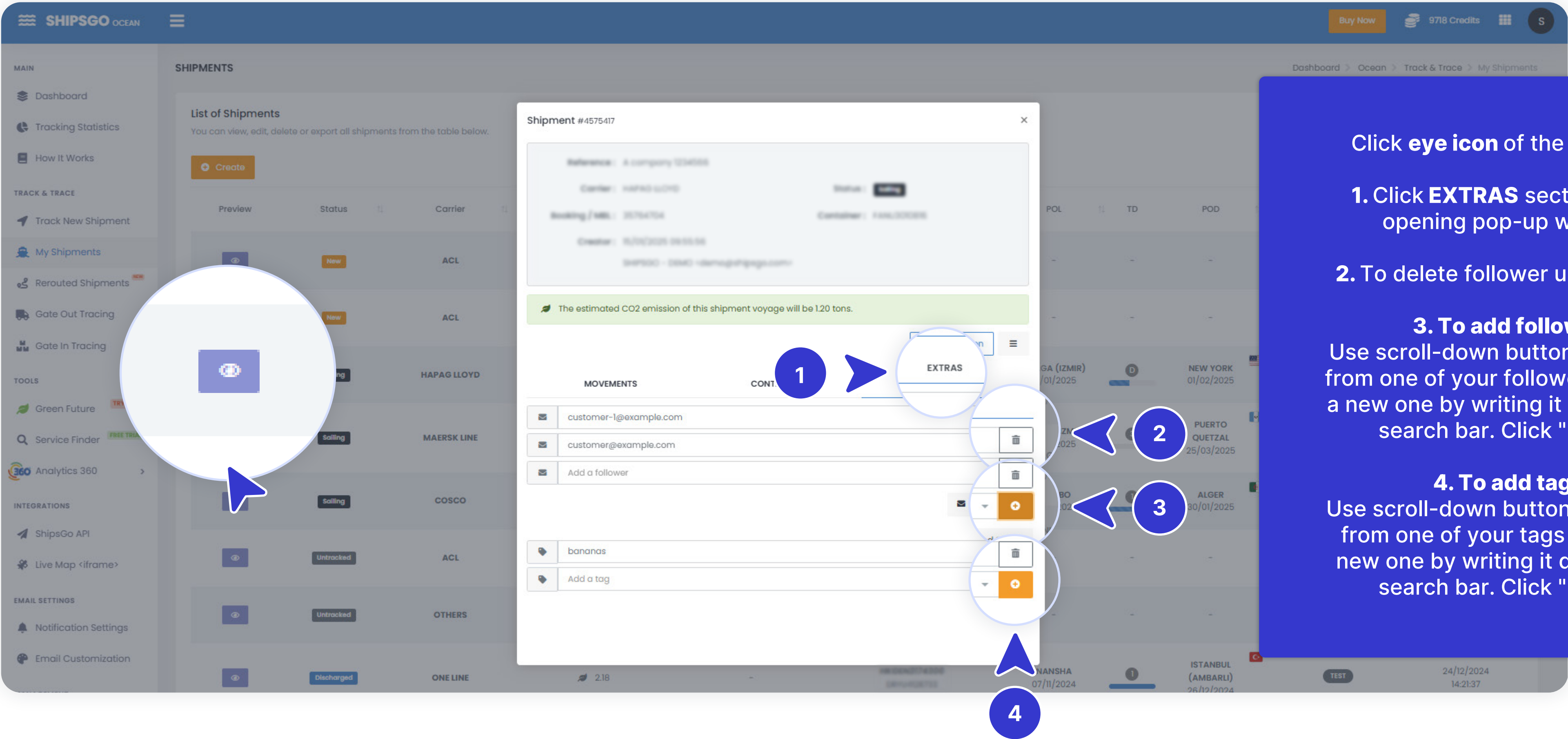
CONTAINERS

Location	Moves	Date	Vessel	
ALIAGA (IZMIR)	Loaded on Board	14/01/2025	HAMMONIA BALTICA	✓
ALIAGA (IZMIR)	Departed	14/01/2025	HAMMONIA BALTICA	✓
NEW YORK	Vessel Arrival	01/02/2025	HAMMONIA BALTICA	-
NEW YORK	Discharge	01/02/2025	HAMMONIA BALTICA	-

2

1. Click **eye icon** of the shipment.
2. Click **menu bar** at the right side of the pop-up window.
- To change your shipment reference use **Edit Reference**.
- To delete your shipment click **Delete Shipment** button

- Live Map
- Add Filters
- Edit Reference & Delete Shipment
- **Add Followers & Tags**



Click **eye icon** of the shipment.

1. Click **EXTRAS** section on the opening pop-up window.

2. To delete follower use **bin icon**.

3. **To add follower:**
Use scroll-down button and choose from one of your followers or create a new one by writing it down on the search bar. Click "+" icon.

4. **To add tags:**
Use scroll-down button and choose from one of your tags or create a new one by writing it down on the search bar. Click "+" icon.

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NOTIFICATIONS

Notification Settings

You can choose who will receive the voyage notifications and alerts. Simply by checking the empty box, you enable the notification for each role. If th you are not sure about, you information icon next to it.

	Main	Creator	Follower
InProgress			
Tracking		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Gate Out Information		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Update Reset

You can choose who will receive the voyage notifications and alerts. Simply by checking empty boxes, you can enable notifications for each role.

1. If you choose Main: The main account will receive the notifications. It is the e-mail address that is registered as the main account user.

2. If you choose Creator: If you check the creator boxes the creator of the request will receive the notifications. A tracking request's creator can be different from the main account owner.

3. If you choose Followers: All the e-mail addresses that were added when creating the Tracking Requests will receive the notifications.

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CUSTOMIZATIONS

Upload Company Logo

Choose file

TRACKING

Customization

Tracking

Customization

Tracking

Customization

Tracking

GATE OUT RELEASE

YOUR LOGO HERE

LOADING PORT

TS PORT

DISCHARGE PORT

shipsgo

24/01/2025

REF NO : Test1/Export

CO₂ : 0.47 Tons

POL: ALIAGA (IZMIR) - POD: BERBERA

First Eta: 27/01/2025

Estimated Arrival : 30/01/2025

Total Transit Time

New Eta: 30/01/2025

Time to Destination : 06 days

15 days

03 days Delay Occured.

ORIGIN PORT

TS PORT

DESTINATION PORT

ALIAGA (IZMIR)

KING ABDULLAH

BERBERA

BERBERA Arrival Date Changed: Previous Date was 27/01/2025 and New Date is 30/01/2025

MBL / Booking No

Container No

Carrier

NON

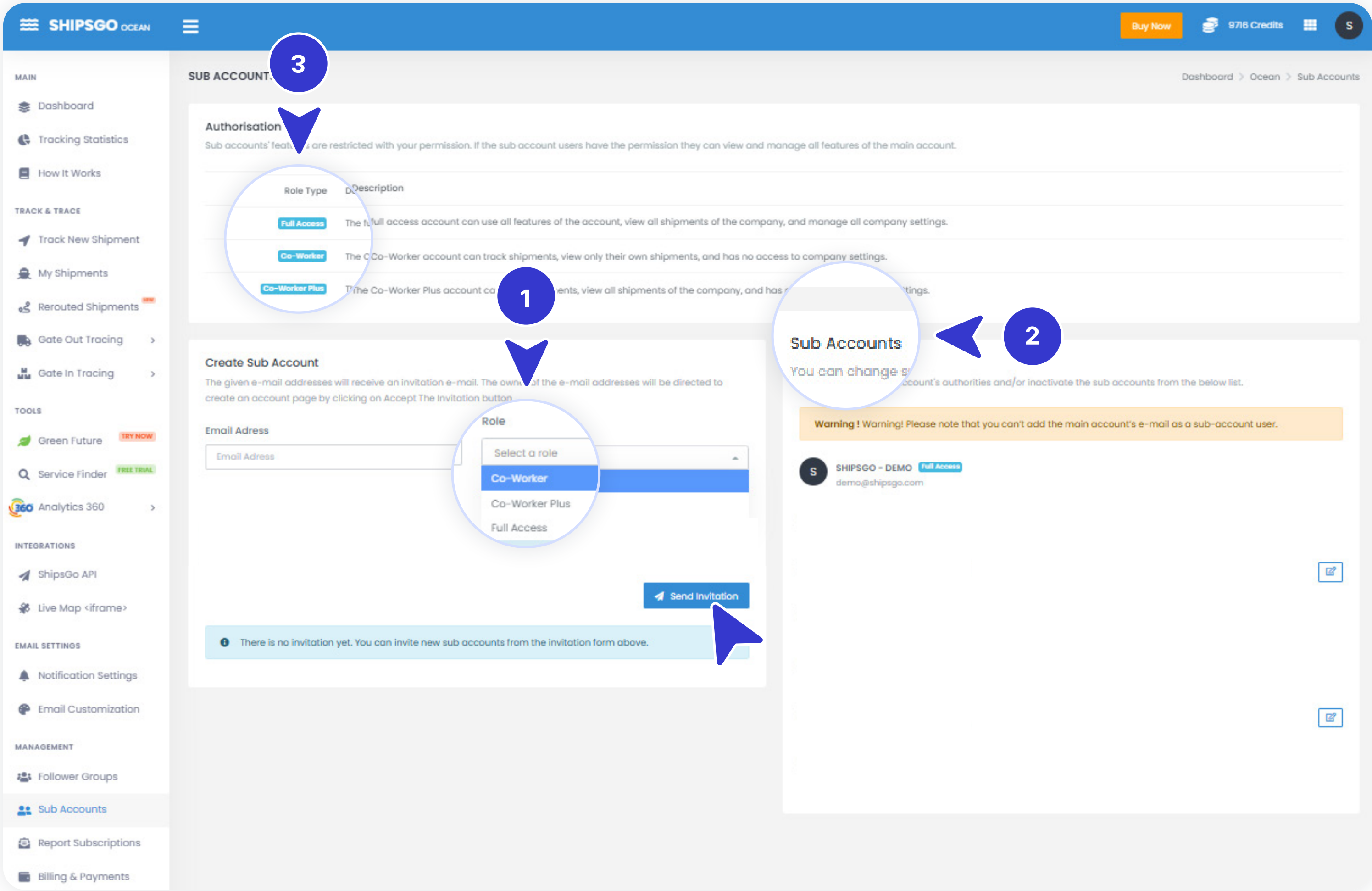
BERBERA

MSC

Go Live Position

LOCATION	MOVES	DATE	VESSEL
ALIAGA (IZMIR)	Loaded on Board	15/01/2025	AAL BRISBANE
ALIAGA (IZMIR)	Departed	15/01/2025	AAL BRISBANE
KING ABDULLAH	Discharged in Transshipment	23/01/2025	AAL BRISBANE
KING ABDULLAH	Load on Transshipment	26/01/2025	A GALAXY
BERBERA	Vessel Arrival	30/01/2025	A GALAXY
BERBERA	Discharge	30/01/2025	A GALAXY

You can choose your email template or color, add your company logo, edit your information and manage the data that will be shown at each Shipsgo notification email through the **Email Customization** section.



1. To create a new Sub Account, you need to send an invitation to the person you want to create sub account for. Enter e-mail address and choose Role for new sub-account. **Click Send Invitation.** When the person accepts the invitation, they can enter their personal information on the opening page and finalize the sub account creation.

2. You can see all your sub accounts on the **Sub Accounts list.**

3. The main account is able to see and manage all shipments of all sub accounts. The sub accounts are restricted with your **permission.** You can choose their **Role** based on the permissions you want to give them.



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Sub Accounts

Report Subscriptions

Billing & Payments

you can view, e

Create

1

Export to Excel

Show Filters

	Id		Report	Period		Emails	Subscription	Subscription At
	1442		Discharged Shipments	daily			Unsubscribed	24/12/2024 10:21:53
	1432		Sailing Shipments	daily			Unsubscribed	12/12/2024 10:56:05
			Sailing Shipments	daily			Subscribed	09/09/2024 10:37:12
	1210		All Tracking Request	daily			Unsubscribed	20/08/2024 16:11:56
	1207		Sailing Shipments	weekly			Subscribed	19/08/2024 12:43:24
	116						Subscribed	16/07/2024 09:32:06
	114						Unsubscribed	04/07/2024 14:32:00
	110						Unsubscribed	11/06/2024 14:25:57
	108						Unsubscribed	04/06/2024 15:50:52
	104						Unsubscribed	29/04/2024 15:25:53

2

1. If you like to get automated excel reports for your shipments with different statuses, you can create these reports by clicking the **Create button** on **Report Subscriptions** page.

2. After creating customized reports, you can come back to this page to view and **edit** them.

- **Create Report**
- Edit Report

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Sub Accounts

Report Subscriptions

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CREATE REPORT SUBSCRIPTION

as soon as possible

Report:

Select a report

Report Period

Daily

Email Addresses

Attention: Subscribe multiple e-mails by adding them one under the other.

Email Addresses

Creator Account Filter

Select an Account

Follower Filter

Select a Follower

Tag Filter

Select

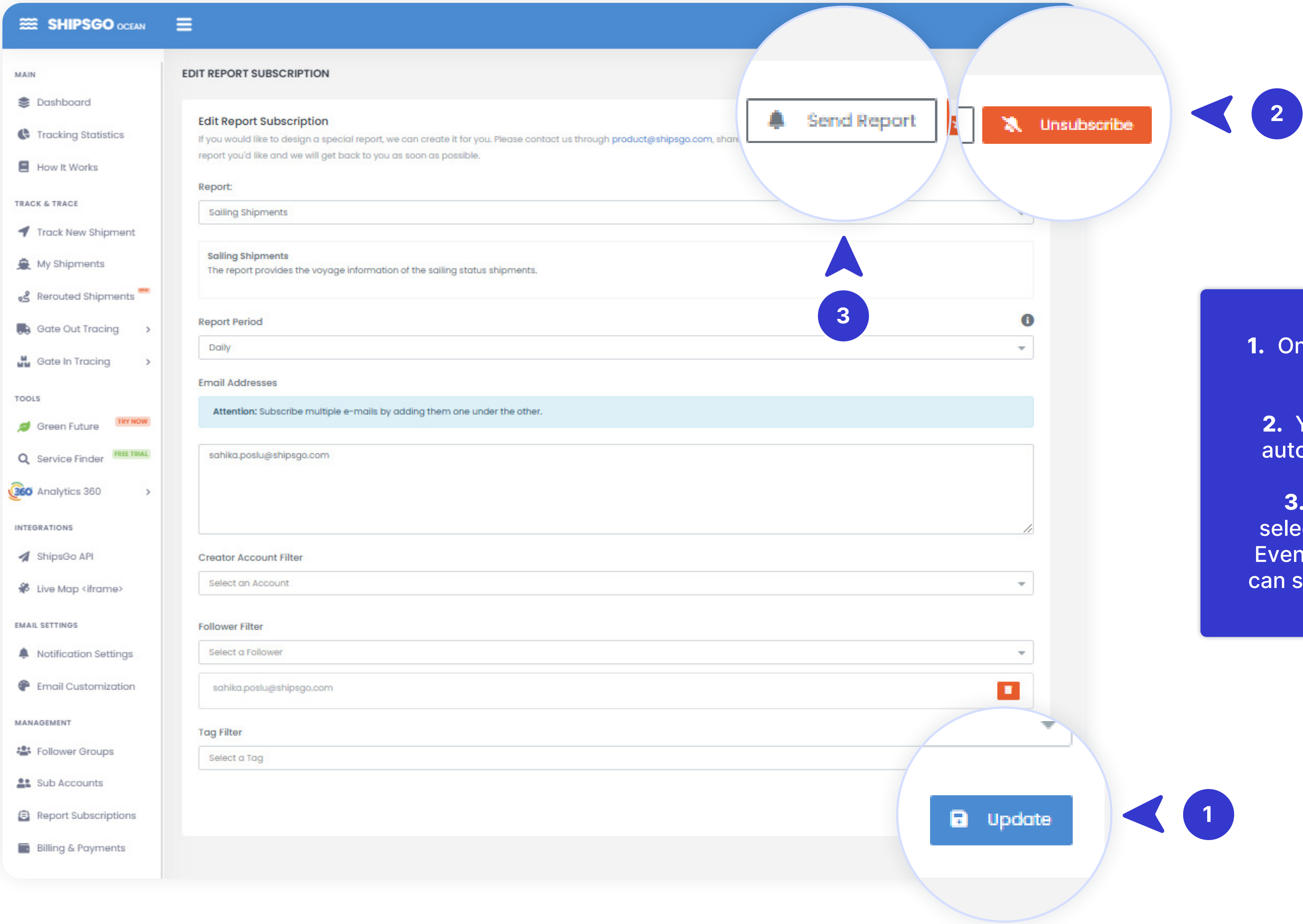
Create

1. On the Create page, you can choose **Report Type** and **Period**, and enter the **E-mail Addresses** that you wish to receive the reports.

2. Also, you can put filters based on the **Creator Account** or **Followers**. This way, you can get a report of shipments created by a specific Creator Account or a report of shipments that a specific Follower was added to.



- Create Report
- **Edit Report**



1. On the Edit page, you can edit all details and **Update** the report
2. You can **Unsubscribe** from the report, so automation of these reports will be disabled.
3. You can manually **Send Report** to the selected e-mail addresses anytime you wish. Even after you unsubscribe from a report, you can still manually send it by clicking this button

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BUY CREDITS

Credit Amount

You can track your each shipment by a single credit, includes all features & unlimited notifications.

10

500

Amount:

-

500

+

Coupon:

Bonus:

Total Credit:

10.00% BONUS

\$1000

\$1.82 Per Shipment

For your purchases over 500 credits, you will receive bonus credits as a gift. Since there is no expiration date for the credits, users mostly prefer to purchase in bulk according to their annual volume.

Example Pricing

Amount	Bonus Credits	Bonus Ratio	Total Credit
10	-	-	10
500	50	10.00 %	550
5000	855	17.10 %	5855
10000	2500	25.00 %	12500

9718 Credits

Buy Credits

Credit Usage

Billing Information

Please check your Billing Information before the purchase.

Card Details

CARD HOLDER

CARD NUMBER

MM/YY

Your card information is never stored on the ShipsGo database.

Purchase

1. Click the credits section at the right top of your dashboard and choose **Buy Credits**.

TIP: You can check your credit consumption statistics from the **Credits Usage** page.

2. Choose the amount of credits that you want to purchase.

3. The total cost, the amount of bonus credits, the cost per credit, and how much you're going to save are calculated automatically.

4. Enter your credit card details and click on **Purchase**.

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shipsgo